



STAFF REPORT

SAUSALITO CITY COUNCIL

MEETING DATE: February 27, 2018

AGENDA TITLE: Receive and File Update for the FY2018-20 Budget Process

RECOMMENDED MOTION:

Receive and File FY2018-20 Resource Allocation Plan and Budget Process

DISCUSSION

The FY2018-20 Budget process includes a review of department goals in context of the newly adopted Strategic Plan, an update of the long-term financial forecast, and a detailed examination of revenues and expenditures. The financial resources are designed to implement the goals and objectives of the City Council as reflected in the Strategic Plan and to maintain the high standards of service expected by the citizens of Sausalito. The City of Sausalito Strategic Plan reinforces the City's Mission and Vision Values and defines goals that support while embracing the Core Values.

MISSION STATEMENT

The City of Sausalito serves those who live and work in the City by fostering new opportunities for improving the quality of life in its unique waterfront community.

VISION STATEMENT

Sausalito will bring together its residents, commerce and visitors to create a thriving, safe, friendly community that cultivates its natural beauty, history, the arts and waterfront culture.

CORE VALUES

The City of Sausalito values (not in priority order)...

- Innovation, creativity and informed risk taking
- Honest and open government
- Creating an environment where people excel to their full potential
- Professionalism
- A sense of community
- Quality public service
- Espirit de corps

GOALS THAT CREATE THE CITY'S VISION

1. Utilize long-range comprehensive planning, including land use and transportation, to balance the community's character and diversity with its evolving needs.
2. Increase community involvement in City governance and decision-making through communication and technology.

GOALS THAT SUSTAIN THE CITY'S MISSION

3. Fiscal resiliency
4. Improve and continue to maintain the infrastructure
5. Continually assess and deliver effective, efficient, and environmentally sustainable municipal services.

Action/ Item/ Discussion	Month	Note
Revenue Forecasts	March	Departments work on requests
Non-Departmental Review	April	External Requests, Econ. Dev., Insurances
Other Funds Review	April	Sewer, Parking, MLK, Other
Capital	April	6 yr. CIP; 20 yr. projections
Operating Budget Review	April/ May	Department submissions
Department Presentations to Finance Committee and Online Videos for website		
Total Budget Review	May	1 st meeting
Recommendation to Council	May	2 nd meeting
Council Review	June	1 st meeting
Council Adoption	June	2 nd meeting
Happy New Fiscal Year	July 1, 2017	

FISCAL IMPACT

Biannually, staff presents to the City Council, through the City Council Finance Committee, a comprehensive resource allocation plan that includes a two year operating and a two year capital budget that is a component of the longer multi-year capital improvement plan also included in the resource allocation plan. FY2018-20 represents the next biennial cycle that builds for the next biennial and long-term Strategic Plan update in 2020 concurrent with the General Plan update.

RECOMMENDED MOTION:

Receive and File

ATTACHMENTS

1. PowerPoint presentation of FY 2018-20 Resource Allocation and Budget Process provided to Finance Committee on February 23, 2018 (late mail)

PREPARED BY:



Melanie D. Purcell, CPFO
Administrative Services Director/Treasurer

SUBMITTED BY:



Adam W. Politzer
City Manager